



Attention LTC and ICF-DD Facilities:

There are still many who have not successfully registered your OSS facility. Our team will register on your behalf, but you must complete the OSS Provider Registration Workbook (posted on LaMedicaid.com in the Forms Section). We request that **ALL** OSS providers complete the workbook regardless of registration status so that we may resolve future issues more quickly. For additional instruction see below in the Recent Policy Section of this homepage.

1. Please review the instructions tab;
2. Complete tabs 1 & 2; and
3. Email the **completed** workbook back to OSS@la.gov with the **subject** OSS Provider ISIS Registration – YOUR COMPANY NAME by **02/16/18**
4. Please include a copy of your IRS W-9 as well as the ISIS EFT Form found at <http://www.doa.la.gov/osrap/ISIS%20EFT%20Form.pdf>

If you have any questions, complaints, or concerns please contact us by email: OSS@la.gov; or phone: (337) 447 - 4145 (Shauna), (225) 342 - 0456 (Lorie), or (225) 342 – 0441 (Kate)

If you prefer to register yourself you may still do so: [OSS Vendor Registration Policy 11/16/17 \(rev 12/21/17\)](#)