



ATTENTION NURSING HOME PROVIDERS

Proper use of the STATE SUPPLEMENT (OSS) CHECKS System

In February 2015, overpayments of OSS Checks were issued for some Medicaid recipients. To address this payment error, Molina systematically began recoupment of these overpayments in April 2015. This process was subsequently halted in May 2015 as providers were simultaneously returning overpayments by paper checks and the OSS Check System. If you still possess overpayments received in February 2015, it is **highly recommended** that only the Molina OSS Check System be used to ensure an appropriate audit trail is maintained.

Providers not familiar with the OSS Check System should follow the below instructions:

- Go to the www.lamedicaid.com web page.
- On the left side of the web page, click on the link to FORMS/FILES/USER MANUALS.
- Scroll down to the User Manuals section (at the bottom of the web page) and click the link for OSS Provider User Guide.
- The procedure for returning checks is found on page 18 of the guide.

Please process outstanding overpayments through the OSS System by **Thursday, February 25, 2016**

If your facility received incorrect recoupments on February 10, 2015 and February 12, 2015, or if you have additional questions, please contact Darrell Curtis at 225-342-3930 or by email at darrell.curtis@la.gov for assistance.