



**ATTENTION:**

**LONG TERM CARE, ICF-DD, HOSPICE (ROOM & BOARD)**

Listed below is the **LTC MONTHLY PROCESSING SCHEDULE FOR THE YEAR 2017.**

**NOTE:** It is **VERY IMPORTANT** that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (**EDI/ UB-04 CLAIMS RECEIVED AT MOLINA**) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

**IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.**

**IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.**

<b>EDI/ UB CLAIMS RECEIVED AT MOLINA</b>	<b>CHECK RELEASE (ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE DATE</b>	<b>DAY</b>
01/06/2017- 12Noon	01/10/2017	Tuesday	01/11/2017	Wednesday
02/08/2017- 12Noon	* 02/09/2017	Thursday	02/10/2017	Friday
03/08/2017- 12Noon	* 03/09/2017	Thursday	03/10/2017	Friday
04/07/2017- 12Noon	04/11/2017	Tuesday	04/12/2017	Wednesday
05/05/2017- 12Noon	05/09/2017	Tuesday	05/10/2017	Wednesday
06/07/2017- 12Noon	* 06/08/2017	Thursday	06/09/2017	Friday
07/07/2017- 12Noon	07/11/2017	Tuesday	07/12/2017	Wednesday
08/09/2017- 12Noon	* 08/10/2017	Thursday	08/11/2017	Friday
09/08/2017- 12Noon	09/11/2017	Monday	09/12/2017	Tuesday
10/06/2017- 12Noon	10/10/2017	Tuesday	10/11/2017	Wednesday
11/08/2017- 12Noon	* 11/09/2017	Thursday	11/10/2017	Friday
12/07/2017- 12Noon	12/11/2017	Monday	12/12/2017	Tuesday

\* Denotes Mid-Week Cycle



**LTC SUPPLEMENTAL PROCESSING SCHEDULE FOR THE YEAR 2017.**

<b>EDI/ UB RECEIVED AT MOLINA</b>	<b>DAY</b>	<b>CHECK RELEASE(ISSUE) DATE</b>	<b>DAY</b>	<b>DIRECT DEPOSIT FUNDS AVAILABLE</b>	<b>DAY</b>
<b><u>JANUARY</u></b>					
01/12/2017- 12NOON	THURSDAY	01/17/2017	TUESDAY	01/18/2017	WEDNESDAY
01/19/2017- 12NOON	THURSDAY	01/24/2017	TUESDAY	01/25/2017	WEDNESDAY
<b><u>FEBRUARY</u></b>					
02/09/2017- 12NOON	THURSDAY	02/14/2017	TUESDAY	02/15/2017	WEDNESDAY
02/16/2017- 12NOON	THURSDAY	02/21/2017	TUESDAY	02/22/2017	WEDNESDAY
<b><u>MARCH</u></b>					
03/09/2017- 12NOON	THURSDAY	03/14/2017	TUESDAY	03/15/2017	WEDNESDAY
03/16/2017- 12NOON	THURSDAY	03/21/2017	TUESDAY	03/22/2017	WEDNESDAY
<b><u>APRIL</u></b>					
04/13/2017- 12NOON	THURSDAY	04/18/2017	TUESDAY	04/19/2017	WEDNESDAY
04/20/2017- 12NOON	THURSDAY	04/25/2017	TUESDAY	04/26/2017	WEDNESDAY
<b><u>MAY</u></b>					
05/11/2017- 12NOON	THURSDAY	05/16/2017	TUESDAY	05/17/2017	WEDNESDAY
05/18/2017- 12NOON	THURSDAY	05/23/2017	TUESDAY	05/24/2017	WEDNESDAY
<b><u>JUNE</u></b>					
06/15/2017- 12NOON	THURSDAY	06/20/2017	TUESDAY	06/21/2017	WEDNESDAY
06/22/2017- 12NOON	THURSDAY	06/27/2017	TUESDAY	06/28/2017	WEDNESDAY
<b><u>JULY</u></b>					
07/13/2017- 12NOON	THURSDAY	07/18/2017	TUESDAY	07/19/2017	WEDNESDAY
07/20/2017- 12NOON	THURSDAY	07/25/2017	TUESDAY	07/26/2017	WEDNESDAY
<b><u>AUGUST</u></b>					
08/10/2017- 12NOON	THURSDAY	08/15/2017	TUESDAY	08/16/2017	WEDNESDAY
08/17/2017- 12NOON	THURSDAY	08/22/2017	TUESDAY	08/23/2017	WEDNESDAY
<b><u>SEPTEMBER</u></b>					
09/14/2017- 12NOON	THURSDAY	09/19/2017	TUESDAY	09/20/2017	WEDNESDAY
09/21/2017- 12NOON	THURSDAY	09/26/2017	TUESDAY	09/27/2017	WEDNESDAY
<b><u>OCTOBER</u></b>					
10/12/2017- 12NOON	THURSDAY	10/17/2017	TUESDAY	10/18/2017	WEDNESDAY
10/19/2017- 12NOON	THURSDAY	10/24/2017	TUESDAY	10/25/2017	WEDNESDAY
<b><u>NOVEMBER</u></b>					
11/09/2017- 12NOON	THURSDAY	11/14/2017	TUESDAY	11/15/2017	WEDNESDAY
11/16/2017- 12NOON	THURSDAY	11/21/2017	TUESDAY	11/22/2017	WEDNESDAY
<b><u>DECEMBER</u></b>					
12/14/2017- 12NOON	THURSDAY	12/19/2017	TUESDAY	12/20/2017	WEDNESDAY

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6000, THEN PRESS OPTION 2.