



ATTENTION: LONG TERM CARE, ICF-DD, HOSPICE (ROOM & BOARD) PROVIDERS

Listed below is the **MONTHLY PROCESSING SCHEDULE FOR THE YEAR 2016.**

NOTE: It is **VERY IMPORTANT** that your EDI (837I) or UB claim form is submitted to Molina no later than the scheduled deadline for billing (EDI/ UB-04 CLAIMS RECEIVED AT MOLINA) in order to receive payment on the “check release (issue) date” shown on the schedule below. If your billing is received at Molina after the deadline & if the regular monthly LTC check write is missed, the billing will be processed for payment with the next regular check write.

IF POSSIBLE SEND YOUR UB CLAIMS VIA FEDERAL EXPRESS OR OVERNIGHT MAIL.

IN ORDER TO ASSURE THAT YOUR CLAIMS ARE DIRECTED TO THE PROPER PROCESSING UNIT, WRITE “ATTENTION LTC OR ATTENTION KAY BRUE” PROMINENTLY ON THE ENVELOPE, AS WELL AS ON A COVER SHEET WITH THE CLAIMS.

EDI/ UB CLAIMS RECEIVED AT MOLINA	CHECK RELEASE (ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE DATE	DAY
01/08/2016- 12Noon	01/12/2016	Tuesday	01/13/2016	Wednesday
02/05/2016- 12Noon	02/09/2016	Tuesday	02/10/2016	Wednesday
03/09/2016- 12Noon	* 03/10/2016	Thursday	03/11/2016	Friday
04/07/2016- 12Noon	04/11/2016	Monday	04/12/2016	Tuesday
05/06/2016- 12Noon	05/10/2016	Tuesday	05/11/2016	Wednesday
06/08/2016- 12Noon	* 06/09/2016	Thursday	06/10/2016	Friday
07/08/2016- 12Noon	07/11/2016	Monday	07/12/2016	Tuesday
08/10/2016- 12Noon	* 08/11/2016	Thursday	08/12/2016	Friday
09/08/2016- 12Noon	09/12/2016	Monday	09/13/2016	Tuesday
10/07/2016- 12Noon	10/11/2016	Tuesday	10/12/2016	Wednesday
11/09/2016- 12Noon	* 11/10/2016	Thursday	11/11/2016	Friday
12/08/2016- 12Noon	12/12/2016	Monday	12/13/2016	Tuesday

* Denotes Mid-Week Cycle



LTC SUPPLEMENTAL PROCESSING SCHEDULE FOR THE YEAR 2016.

EDI/ UB RECEIVED AT MOLINA	DAY	CHECK RELEASE(ISSUE) DATE	DAY	DIRECT DEPOSIT FUNDS AVAILABLE	DAY
<u>JANUARY</u>					
01/14/2016- 12NOON	THURSDAY	01/19/2016	TUESDAY	01/20/2016	WEDNESDAY
01/21/2016- 12NOON	THURSDAY	01/26/2016	TUESDAY	01/27/2016	WEDNESDAY
<u>FEBRUARY</u>					
02/11/2016- 12NOON	THURSDAY	02/16/2016	TUESDAY	02/17/2016	WEDNESDAY
02/18/2016- 12NOON	THURSDAY	02/23/2016	TUESDAY	02/24/2016	WEDNESDAY
<u>MARCH</u>					
03/10/2016- 12NOON	THURSDAY	03/15/2016	TUESDAY	03/16/2016	WEDNESDAY
03/17/2016- 12NOON	THURSDAY	03/22/2016	TUESDAY	03/23/2016	WEDNESDAY
<u>APRIL</u>					
04/14/2016- 12NOON	THURSDAY	04/19/2016	TUESDAY	04/20/2016	WEDNESDAY
04/21/2016- 12NOON	THURSDAY	04/26/2016	TUESDAY	04/27/2016	WEDNESDAY
<u>MAY</u>					
05/12/2016- 12NOON	THURSDAY	05/17/2016	TUESDAY	05/18/2016	WEDNESDAY
05/19/2016- 12NOON	THURSDAY	05/24/2016	TUESDAY	05/25/2016	WEDNESDAY
<u>JUNE</u>					
06/16/2016- 12NOON	THURSDAY	06/21/2016	TUESDAY	06/22/2016	WEDNESDAY
06/23/2016- 12NOON	THURSDAY	06/28/2016	TUESDAY	06/29/2016	WEDNESDAY
<u>JULY</u>					
07/14/2016- 12NOON	THURSDAY	07/19/2016	TUESDAY	07/20/2016	WEDNESDAY
07/21/2016- 12NOON	THURSDAY	07/26/2016	TUESDAY	07/27/2016	WEDNESDAY
<u>AUGUST</u>					
08/11/2016- 12NOON	THURSDAY	08/16/2016	TUESDAY	08/17/2016	WEDNESDAY
08/18/2016- 12NOON	THURSDAY	08/23/2016	TUESDAY	08/24/2016	WEDNESDAY
<u>SEPTEMBER</u>					
09/15/2016- 12NOON	THURSDAY	09/20/2016	TUESDAY	09/21/2016	WEDNESDAY
09/22/2016- 12NOON	THURSDAY	09/27/2016	TUESDAY	09/28/2016	WEDNESDAY
<u>OCTOBER</u>					
10/13/2016- 12NOON	THURSDAY	10/18/2016	TUESDAY	10/19/2016	WEDNESDAY
10/20/2016- 12NOON	THURSDAY	10/25/2016	TUESDAY	10/26/2016	WEDNESDAY
<u>NOVEMBER</u>					
11/10/2016- 12NOON	THURSDAY	11/15/2016	TUESDAY	11/16/2016	WEDNESDAY
11/17/2016- 12NOON	THURSDAY	11/22/2016	TUESDAY	11/23/2016	WEDNESDAY
<u>DECEMBER</u>					
12/15/2016- 12NOON	THURSDAY	12/20/2016	TUESDAY	12/21/2016	WEDNESDAY

IF YOU HAVE ANY QUESTIONS REGARDING ELECTRONIC BILLING, PLEASE CALL 225-216-6000, THEN PRESS OPTION 2.